



# West Virginia Outdoor Heritage Conservation Fund Grant Program

## GRANT APPLICATION

Applicant Organization/Agency \_\_\_\_\_

All West Virginia Outdoor Heritage Conservation Fund (OHCF) Grant Program requirements must be met in order for your organization's Grant Application to be considered by the OHCF Board of Trustees. To ensure that your project meets these requirements, please complete the Grant Eligibility Assessment Form and review the Grant Technical Assistance Manual before completing this Grant Application.

Underlined words are defined in the Technical Assistance Manual in Section 7.

Please submit any questions in writing via email to [Darlene.D.Parsons@wv.gov](mailto:Darlene.D.Parsons@wv.gov).

### SECTION 1. Organizational and Project Documents

All of the following documents (unless indicated as optional or not applicable to your organization) must be submitted in order for your Grant Application to be complete. Only complete applications will be considered for a grant.

If your organization is applying for a grant to conserve interest(s) in real property and will either 1) be co-holding the interest with another organization, or 2) not be holding the interest at all, but rather a partner organization will be holding the interest(s), then BOTH organizations must submit the documents listed below.

Please check which documents are included with your application.

#### A. NON-PROFIT APPLICANT

*Please note that submission of these documents do not apply to public agencies and other units of government.*

- IRS tax determination letter
- IRS Form 990 (except Farmland Protection Boards)
- Proof of Registration with the WV Secretary of State
- Current Annual Renewal Letter for Charitable Organizations from the WV Secretary of State's office

#### B. MISSION

- Organizational mission statement

#### C. PROOF OF ACCREDITATION FROM THE LAND TRUST ALLIANCE (OPTIONAL).

- If applicant is accredited, skip sections D and E.

#### D. ORGANIZATIONAL POLICIES PERTAINING TO FUNDING AND FINANCIALS

*Please note that submission of these documents does not apply to public agencies and other units of government.*

- Stewardship & Enforcement Funding Policy for Conservation Easements
- Stewardship Funding Policy for Land in Fee
- Current balance sheet and income and expense statement (dedicated funds for stewardship and enforcement must be clearly delineated on these documents)
- Balance sheet and income and expense statement for the last two years (dedicated funds for stewardship and enforcement must be clearly delineated on these documents)

Applicant Organization/Agency \_\_\_\_\_

**SECTION 1. Organizational and Project Documents *continued* ...**

**E. ORGANIZATIONAL POLICIES, STRENGTH, AND EXPERIENCE**

- Stewardship & Enforcement Policy for Conservation Easements
- Stewardship Policy for Land in Fee (Optional if agency does not accept land in fee.)
- Copy of policy to co-hold conservation easements with organizations accredited by the Land Trust Alliance OR with a public agency (optional)
- Conservation easements held or co-held by your organization – list the approximate location (county, watershed, etc.), number of acres protected by the easement, year acquired, and name of co-holder for each easement in the space below or attach information to application (if none, please indicate)

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- List of land owned in fee – list approximate location (county, watershed, etc.), number of acres owned, and year acquired for each property in the space below or attach information to application (if none, please indicate)

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- List of interests in real property transferred to other parties – list approximate location (county, watershed, etc.), number of acres owned, and year acquired for each property in the space below or attach information to application (if none, please indicate)

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Applicant Organization/Agency \_\_\_\_\_

**SECTION 1. Organizational and Project Documents *continued* ...**

**PROJECT INFORMATION**

- Project Eligibility Assessment Form
- Topographic map with property or portion thereof to be protected clearly delineated
- Survey of interest in real property (optional)
- Documentation of committed match
- For projects with multiple landowners where only one is certifying this application, an affidavit giving one owner the legal authority to sign this application.
- If multiple owners and only one owner has given written consent: an affidavit giving this owner the legal authority to give consent
- If applying for a grant that will be used in part or in whole for transaction costs associated with acquiring land in fee or a conservation easement: written cost estimate(s)
- If applying for a grant to acquire an interest in real property (conservation easement, land in fee, etc.): pledge agreement, option agreement, or purchase and sale agreement
- If applying for a grant to acquire a conservation easement: documentation of stewardship resources consistent with your organization's Stewardship and Enforcement Policy for Conservation Easements or provide summary of your organization's plan to secure resources in Section 7B of this Application
- If applying for a grant to acquire land in fee: documentation of stewardship resources consistent with your organization's Stewardship Policy for Land in Fee or provide summary of your organization's plan to secure resources in Section 7B of this Application
- If applying for a grant for a phased project: legally binding agreement with owner of interest in real property

**SECTION 2. Applicant and Partner Organization Information**

Applicant Organization/Agency \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_ Web Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Secondary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Applicant Organization/Agency \_\_\_\_\_

**SECTION 2. Applicant and Partner Organization Information *continued* ...**

Partner Organization/Agency \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_ Web Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Primary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Secondary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

**SECTION 3. Project Overview**

**A. SMALL OR LARGE GRANT**

Indicate whether you are applying for a Small Grant or a Large Grant, and the amount requested:

Small Grant (\$5,000-\$25,000) – Amount requested: \_\_\_\_\_

Large Grant (over \$25,000) – Amount requested: \_\_\_\_\_

**B. PHASED PROJECTS (IF APPLICABLE)**

A legally binding agreement is needed now for the OHCF Board to evaluate “setting aside” monies during this grant cycle to be awarded during a future grant cycle.

How many phases does this project include? \_\_\_\_\_

Please indicate when each phase is expected to come to a close. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. GRANT ACTIVITY AND COST**

Indicate the eligible grant activity or activities for which your organization/agency seeks a grant by noting the cost of each activity below.

Please note that all costs must be substantiated per directions in the Technical Assistance Manual. In addition, when seeking a grant for transaction costs, please note that if the services are conducted by a professional and are not performed pro bono, state procurement guidelines must be followed. See Technical Assistance Manual for details.

Applicant Organization/Agency \_\_\_\_\_

**SECTION 3. Project Overview *continued* ...**

**C. GRANT ACTIVITY AND COST *continued* ...**

Purchase and Transaction Costs associated with the purchase of real property interest(s):

	<b>Cost</b>
Conservation easement	
Land in fee	
Closing Costs: please indicate:	
Other: please indicate:	
<b>Total</b>	

Due Diligence costs associated with the donation or purchase of real property interest(s):

	<b>Cost</b>
Baseline documentation	
Survey	
Appraisal	
Title examination	
Phase 1 Environmental Hazards Assessment	
Legal services	
Other: please indicate:	
<b>Total</b>	

Stewardship of real property interest(s):

	<b>Cost</b>
Stewardship	

Total amount for which your organization is seeking a grant: \_\_\_\_\_

Grant Activity Description: In 4-5 sentences, please describe the activity or activities for which your organization or agency seeks a grant.

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Applicant Organization/Agency \_\_\_\_\_

**SECTION 4. General Project Information**

**A. TITLE ISSUES:** *Please refer to Technical Assistance Manual for an explanation of how title issues must be addressed prior to the award of an OHCF grant.*

Please indicate which, if any, of the following title issues apply to the project property and use the blank to the right to be specific. These are title issues in addition to those listed on the Eligibility Assessment form.

- Lien: \_\_\_\_\_
- Mortgage/Deed of Trust: \_\_\_\_\_
- Right-of-way: \_\_\_\_\_
- Retained rights: \_\_\_\_\_
- Leases: \_\_\_\_\_
- Other: \_\_\_\_\_
- No title issues – title free and clear

For any title issues identified above, please use the space below to explain how the issue(s) will be addressed.

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**B. CONSERVATION EASEMENT RESERVED RIGHTS AND RESTRICTIONS (IF APPLICABLE):** *For grants to acquire conservation easements, please indicate which of the following reserved rights and restrictions are anticipated to be included in the Deed of Conservation Easement. Use the blank to the right to provide any critical details.*

**Restrictions:**

- Development (including residential, commercial or industrial structures) (define): \_\_\_\_\_
  - Timbering: \_\_\_\_\_
  - Mineral extraction: \_\_\_\_\_
  - Agriculture: \_\_\_\_\_
  - Others: \_\_\_\_\_
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Applicant Organization/Agency \_\_\_\_\_

**SECTION 4. General Project Information *continued* ...**

**B. CONSERVATION EASEMENT RESERVED RIGHTS AND RESTRICTIONS *CONTINUED* ...**

**Reserved Rights:**

- Development (including any residential, commercial or industrial structures): \_\_\_\_\_  
\_\_\_\_\_
- Timbering (cite any timber rights that are to be reserved, including non-commercial rights): \_\_\_\_\_  
\_\_\_\_\_
- Mineral extraction: \_\_\_\_\_
- Hunting and fishing: \_\_\_\_\_
- Agriculture: \_\_\_\_\_
- Others: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note that the above anticipated restrictions and reserved rights may not conflict with the conservation criteria in Section 9. See section two of the Technical Assistance Manual for details on project requirements.

**C. ENVIRONMENTAL HAZARDS ASSESSMENT (EHA)**

Has an EHA been completed for this project?     Yes     No

If no, please indicate when one is expected to be complete. \_\_\_\_\_  
\_\_\_\_\_

Known environmental hazards issues and how they will be addressed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Organization/Agency \_\_\_\_\_

**SECTION 5. Stewardship and Stewardship Resources**

**A. STEWARDSHIP GRANTS (IF APPLICABLE)**

Is the grant amount requested consistent with your organization's Stewardship and Enforcement Funding Policy for Conservation Easements or Stewardship Funding Policy for Land in Fee?

- Yes
- No – please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*Please provide documentation of any additional stewardship resources secured to steward the project property.*

**B. ALL OTHER GRANTS (IF APPLICABLE)**

For conservation easements, has your organization secured resources consistent with your organization's Stewardship and Enforcement Funding Policy for Conservation Easements?

- Yes – please attach documentation of resources
- No – please provide a summary of your organization's plan to secure resources: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

For acquisition of other interests in real property, has your organization secured resources consistent with your organization's Stewardship Funding Policy for Land in Fee?

- Yes
- No – please provide a summary of your organization's plan to secure resources: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Applicant Organization/Agency \_\_\_\_\_

**SECTION 5. Stewardship and Stewardship Resources *continued ...***

**C. INTENDED STEWARDSHIP ACTIVITIES**

Please provide a summary of intended stewardship activities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 6. Owner(s) of Interest in Real Property**

Please complete the following information for the owner(s) of the real property interest(s).

Owner name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner name \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Owner consent: For applicants seeking a grant to purchase real property interests or seeking a grant for transaction costs associated with a donation of such interest(s), please attach a written consent from the owner of the interest(s) to apply for this grant and a pledge agreement, option agreement, purchase and sale agreement, or other agreement as described in the Technical Assistance Manual. If there are multiple owners, all owners must "sign off" or you must obtain an affidavit giving one owner the legal authority to sign.

Applicant Organization/Agency \_\_\_\_\_

**SECTION 7. Conflicts of Interest**

Indicate any conflicts of interest by the Applicant, the Applicant’s staff or Board members, or – in the case of grants for the acquisition of real property interest(s) – any conflicts by the owner of those interests. See Technical Assistance Manual for guidance.

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**SECTION 8. Financial Criteria**

**Committed Matching Funds:** If applying for a Large Grant, at least a 25% committed match is required. A match larger than 25% strengthens your application. If applying for a Small Grant, no match is required, but a match strengthens your application. Matches help to stretch every OHCF (state) dollar by leveraging local, federal, and/or private dollars.

Complete the following table. Please refer to the Technical Assistance Manual for directions. Cash, donations of interests in real property, and in-kind services directly to the project – including Board, staff, and volunteer time – may be used as match.

**EXISTING SOURCES AND USES OF FUNDS**

Source of Match	Use of Match	Amount of Match	Cash, In-Kind, or Donation of Interest in Real Property	Documentation of Match

**SUMMARY OF MATCHING FUNDS**

Committed Matching Funds	Amount
Cash	
In-kind Services	
Interest in Real Property	
<b>Total Match</b>	

Applicant Organization/Agency \_\_\_\_\_

**SECTION 8. Financial Criteria *continued* ...**

**TOTAL PROJECT COSTS AND GRANT REQUEST:**

Source	Amount
<u>Committed match</u>	
OHCF grant request	
Other funding not yet committed (list source and date by which applicant will know if funds are available)	
<b>Total Project Cost</b>	

**Match Level:** Please indicate the percentage match: \_\_\_\_\_ .

If applying for a Large Grant, at least a 25% committed match is required. For large grants over \$25,000, the OHCF will determine the numeric ranking of your project by multiplying the total points for the project’s conservation value in Section 9 by the percentage of match indicated above. Please refer to Part 3, Section 8 of the Technical Assistance Manual for a more detailed explanation.

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System**

**CONSERVATION PURPOSES**

*Check those below that apply to your organization’s project.*

- “Outdoor recreation by the public”
- “Natural plant and wildlife habitat or similar ecosystem”
- “Forestland and other open spaces”
- “Historical or cultural significance”
- Other as further defined under the conservation criteria pursuant to Voluntary Rural & Outdoor Heritage Conservation Act. See Technical Assistance Manual for description of conservation criteria.

To assure that the conservation values which the OHCF may agree to fund are being protected by the project, the Applicant needs to describe the specific Project Conservation Measures (such as conservation easement language) that will be taken to achieve the project’s conservation objectives. The project should be far enough along that the Applicant and Grantor (landowner) have reached an agreement on those measures. **The specific measures described in the Grant Application will be included in any Grant Agreement between OHCF and the Applicant.**

Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**CONSERVATION CRITERIA AND RANKS**

*Note that this section must be completed whether you are applying for a grant to purchase an interest in real property, for due diligence costs associated with a purchase or donation of an interest in real property, or for stewardship of an interest in real property. Please refer to the Technical Assistance Manual, Section 2D for resource information when completing this section.*

For each conservation criterion listed below, select an option and then provide information, as directed, to show how your organization’s project meets that criterion. The OHCF Board will use the information that you provide to assign a numerical score to each conservation criterion listed below, and will use the scoring system found in the Technical Assistance Manual to assign a total point value for all conservation criteria to your project. Please refer to the Technical Assistance Manual for details, including the Board’s scoring system and the definitions of terms used below.

**1. HABITAT VALUES (including riparian habitats and wetlands)**

**Maximum points available: 150**

*Important Information for Applicants:*

*To qualify for points for Habitat Values, the language of the conservation easement – or if a fee acquisition, the property management plan – must have specific and adequate provisions for maintaining those values, exclusive of events or conditions beyond the applicant’s control. Presence of a feature without specific and adequate provisions for maintaining those values does not qualify for scoring.*

*This project has specific and adequate provisions for maintaining Habitat Values:*     Yes     No

*There are three options applicants can select from for assessing a property’s Habitat Values. Option B, while potentially providing more points, also has the highest threshold for verification. Select one of the three options, whichever the applicant feels is most appropriate for their project:*

**Option A    Unique or important wildlife habitat as specified in the State Wildlife Action Plan**

**Option B    A relatively undisturbed or outstanding example of an ecosystem or natural community indigenous to West Virginia, including riparian habitats and wetlands.**

*NOTE: To be confirmed in writing by the West Virginia Wildlife Diversity Program in application. To use this Option, it will be necessary for an on-site evaluation of the property by a biologist from the Wildlife Diversity Program or for Wildlife Diversity Program to accept an assessment by another biologist familiar with their methodology.*

**Option C    Important Habitats Identified in County Comprehensive Plans**

Indicate Option selected and describe how project conserves habitat that: is unique or important wildlife habitat as specified in the State Wildlife Action Plan; **OR** is a relatively undisturbed or outstanding example of an ecosystem or natural community indigenous to West Virginia, including riparian habitats and wetlands; **OR** is Important Habitats Identified in County Comprehensive Plans.

Option Selected:     Option A     Option B     Option C

Describe what measures are being taken to protect either of these options. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner

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Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**2. Rare, Threatened and Endangered Species Values**

**Maximum points available: 150**

*Important Information for Applicants:*

*To qualify for points for Rare, Threatened and Endangered Species Values, the language of the conservation easement, or if a fee acquisition, the property management plan, must have specific and adequate provisions for maintaining those values, exclusive of events or conditions beyond the applicant's control. Presence of a species without specific and adequate provisions for conserving it does not qualify for scoring.*

*There are two options applicants can select from for assessing a property's Rare, Threatened and Endangered Species Values. Option A, while potentially providing more points, also has the highest threshold for verification. Select one of the two options, whichever applicant feels is most appropriate for their project:*

*Option A) Confirmed, Fully Documented Rare, Threatened and Endangered Species*

*Option B) Potential Rare, Threatened and Endangered Species*

**Option A Confirmed, Fully Documented Rare, Threatened and Endangered Species**

*NOTE: To be confirmed in writing by the West Virginia Wildlife Diversity Program in application. To use this Option, it will be necessary for an on-site evaluation of the property by a biologist from the Wildlife Diversity Program or for Wildlife Diversity Program to accept an assessment by another biologist familiar with their methodology.*

**Option B Potential Rare, Threatened and Endangered Species**

*NOTE: To be used in absence of information suitable for using Option A. To use this Option, it will be necessary for an assessment of the property by a qualified professional biologist.*

Indicate Option selected and describe how project conserves Rare, Threatened and Endangered Species that: has Confirmed, Fully Documented Rare, Threatened and Endangered Species; **OR** has Potential Rare, Threatened and Endangered Species.

Option Selected:     Option A         Option B

Describe what measures are being taken to protect either of these options. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

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Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**3. Importance for Public Hunting and Fishing**

**Maximum points available: 50**

*NOTE TO APPLICANT: ¼ of all funding from the Voluntary Rural & Outdoor Heritage Conservation Act is automatically dedicated to the Division of Natural Resources, including for conserving lands for public hunting and fishing. That is separate from, and in addition to, this grants program.*

Describe if: property will be open to the public for hunting and/or fishing (if yes, describe what public hunting and fishing opportunities will exist) **AND/OR** if property provides an important buffer from land uses that could diminish the hunting and fishing opportunities of existing public lands (for example, buffers public hunting lands from incompatible encroachment):

Describe what measures are being taken to assure this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

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**4. Importance for Outdoor Recreation other than Hunting and Fishing**

**Maximum points available: 50**

Describe if property will be open to the public for recreation **AND/OR** provides an important buffer from land uses that could diminish the recreational enjoyment of existing public recreation land. Especially note if (and how): project provides outdoor recreation opportunities in areas underserved or underutilized as identified in the State Comprehensive Outdoor Recreation Plan; **OR** is critical to maintaining and/or enhancing recreational opportunities of a designated National Scenic Trail, National Scenic River, National Heritage River, National Forest Scenic Area, National Forest Wilderness Area, National Recreation Area, unit of the National Parks Service, State Park, State Scenic Byways, or Recreation Trails or other existing state or federal public lands, **OR** is consistent with public recreation lands identified as important in the county comprehensive plan.

Describe what measures are being taken to assure this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

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Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**5. Importance for Water Quality, Critical Aquifer Recharge Areas and Watersheds of Significant Ecological Value**

**Maximum points available: 150**

Describe how rivers, streams, or other waterways, floodplains, wetlands, sinking streams, and groundwater recharge areas will be protected or their condition demonstrably improved by the language of the conservation easement, or by fee acquisition. Note if these issues will be addressed in a property management plan (if a fee purchase), or by conservation easement terms that require abiding by an NRCS conservation plan, forest stewardship plan, or similar plan prepared by a certified conservation planner or similar expert.

Describe what measures are being taken to protect this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

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**6. Importance as Forest Land or Working Land that has Strategic Economic Significance**

**Maximum points available: 50**

*NOTE TO APPLICANT: 1/2 of all funding from the Voluntary Rural & Outdoor Heritage Conservation Act is automatically dedicated to conserving agricultural lands. That is separate from, and in addition to, this grants program.*

Describe if lands will be: managed for production of wood and/or agricultural products. Especially note if property management will be guided by a Forest Stewardship Management Plan, prepared by a licensed forester, is in an area designated by a local, state or federal governmental agency as being economically significant for forestry or agricultural production, or property is timberland with FSC, SFI, or similar certification (or its successors). Also note if property supports soils identified by the USDA Natural Resources Conservation Service as Prime Farmland Soils and Soils of Statewide Importance and if project will maintain soil quality on property.

Describe what measures are being taken to protect this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

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Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**7. A Larger Area Containing Conserved Lands**

**Maximum points available: 100**

Describe if project lies within a larger, readily definable landscape of shared conservation value and if so, describe that landscape's defining characteristics and geographic extent (for example, "This project lies within the Deerwood Mountain landscape extending along the mountain for 18 miles between Mossy Gap and Big River. It is characterized by a nearly unbroken swath of oak and pine forests with scattered headwater streams on the lower slopes...")

Describe what measures are being taken to protect this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is size of that landscape (in acres): \_\_\_\_\_

What percent of that landscape currently has public lands and/or conservation easements: \_\_\_\_\_

**8. A Connection Between Conserved Lands**

**Maximum points available: 100**

Describe if project connects existing conserved lands, and if so, the benefits of that connection to maintaining the primary conservation values of the previously existing conserved lands. Especially note whether or not the property directly adjoins other conserved tracts, if any connection between conserved lands is a new connection, and the extent to which the property creates a complete connection.

Describe what measures are being taken to protect this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**9. Number of Acres to be Conserved**

**Maximum points available: 200**

List acreage of all tracts participating in project and for which there is a real estate option, contract, purchase and sale agreement, or binding pledge agreement or have been acquired (in fee or by conservation easement) in the previous five years:

Tract name: \_\_\_\_\_ Size: \_\_\_\_\_ acres

Tract name: \_\_\_\_\_ Size: \_\_\_\_\_ acres

Tract name: \_\_\_\_\_ Size: \_\_\_\_\_ acres

Tract name: \_\_\_\_\_ Size: \_\_\_\_\_ acres

Tract name: \_\_\_\_\_ Size: \_\_\_\_\_ acres

Describe what measures are being taken to protect this value. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10. Cultural Values Land of Unique Cultural, Historical, or Archaeological Significance**

**Maximum points available: 100**

*Important Information for Applicants:*

*To qualify for points Cultural Values, the language of the conservation easement, or if a fee acquisition the property management plan, must have specific and adequate provisions for maintaining those values, exclusive of events or conditions beyond the applicant's control. Presence of a cultural feature without specific and adequate provisions for conserving it does not qualify for scoring. Further, to qualify, property must represent land (not structures) integral to maintaining the historic context of a site and be primarily rural, undeveloped land such as farmland, forestland, or natural habitat.*

Is the property listed in the National Register of Historic Places, or has been determined as eligible for listing?

Yes  No

If Yes, describe historic value and indicate if eligibility is based on property being at national, state, or local level of significance :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**10. Cultural Values Land of Unique Cultural, Historical, or Archaeological Significance *continued* ...**

Is property listed on a widely recognized compendium of lands of national historic significance such as the Civil War Sites Advisory Commission on the Nation’s Civil War Battlefields?

Yes     No

If Yes, describe historic value represented by the property on the listing:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If property is not listed in above categories, has it been designated a “local landmark” by a county or municipal historic landmarks commission?

Yes     No

If Yes, describe historic value of property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If property is not listed in above categories, does it serve as a buffer that maintains the historic integrity of: a property of national or state significance as 1) is listed in the National Register of Historic Places, has been determined by the Keeper of the National Register of Historic Places as eligible for listing, or has been determined by the State Historic Preservation Office as eligible for listing; or 2) a property listed on a widely recognized compendium of lands of national historic significance such as the Civil War Sites Advisory Commission on the Nation’s Civil War Battlefields?

Yes     No

If Yes, describe how property buffers site of historic value:

*Describe what measures are being taken to protect the property’s historic values. Please be specific with regard to easement language or actions that will be taken by either the Applicant or Landowner.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Organization/Agency \_\_\_\_\_

**SECTION 9. Conservation Purposes and Conservation Criteria Ranking System *continued* ...**

**11. Threat Assessment**

**Maximum points available: 100**

Describe if (and how) conservation values of project area (either project under consideration or Readily Definable Landscape as defined above) are under threat. Explain if (and how) that threat is eminent (likely to occur in the next five years), or if not eminent, if threat is likely to occur in the next five to twenty years. Also explain how the threat can diminish the conservation values of the property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the specific protection measures that are expected to abate the threat. Include an assessment of the extent to which protection of this property will reduce the threat and the conservation values of the property will not be diminished:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION 10. Weighted Score**

For large grants over \$25,000, the OHCF will determine the numeric ranking of your project by multiplying the total points for the project's conservation value in Section 9 by the percentage of match that the applicant brings to the project as identified in Section 8. Please fill in the information below:

Conservation value score \_\_\_\_\_ x percentage of match \_\_\_\_\_ = Total numeric ranking \_\_\_\_\_

Applicant Organization/Agency \_\_\_\_\_

**SECTION 11. Certifications**

**Applicant Certification**

To the best of my knowledge, the information in this application is true and correct; the submission thereof has been duly authorized by the organization’s governing body; and the applicant will comply with the regulations, policies, guidelines and requirements outlined by the State of West Virginia.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Applicant \_\_\_\_\_

Title of Applicant \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Applicant \_\_\_\_\_

Title of Applicant \_\_\_\_\_

**Landowner(s) Certification**

For any type of grant request, please have the landowner(s) certify their agreement with Sections 4, 6, 7, 8 (if applicable) and 9.

Signature of Landowner \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Landowner \_\_\_\_\_

Signature of Landowner \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Landowner \_\_\_\_\_

Signature of Landowner \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Landowner \_\_\_\_\_

**If multiple landowners allow for one to certify this application, an affidavit demonstrating the one owner’s legal authority to sign on behalf of the others is required.**